

**TERMS OF REFERENCE**  
**Consultant (Disaster Management)**

**1. Category, Qualification and Experience etc.:**

1.	Discipline	Disaster Management
2.	Name of Post	Consultant
3.	Educational Qualification	Master's Degree in any discipline (preferably in Disaster Management, Social Work, Sociology, Geography, Agriculture, Architecture, Engineering, Urban Planning.)
4.	Experience	<ul style="list-style-type: none"> <li>• Candidates should have minimum post qualification experience of 5 years in the fields related to disaster Management.</li> <li>• Candidates having Ph.D. Degree in the relevant field are required to have minimum post qualification experience of 3 years.</li> <li>• Candidates must also have reasonable experience in the field of preparation of Disaster Management Plans and Guidelines, or working in the area related to disaster management.</li> </ul>
5.	Age Limit	The maximum age limit will be 65 years.
6.	Duration	<p>a. For a period of 12 months. Annual extension can be granted till the completion of the project.</p> <p>b. The Consultant can be removed at any time by giving one month's notice or the Consultant can also resign from the assignment by giving one month's notice to the competent authority. If the performance of the Consultant is not satisfactory, NDMA may recommend for termination of the contract.</p>
7.	Fee	Rs.70,000/- per month.
8.	Reporting Mechanism	Consultant shall report to appropriate authority in the district and shall maintain coordination with SDMA/ NDMA.
9.	Deliverables/ Outcomes	<ul style="list-style-type: none"> <li>• Alignment of District Plans in accordance with the provisions of the Disaster Management Act, Sendai Framework and State Plan.</li> </ul>