

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES– FIRMS SELECTION)**

**Disaster Mitigation and Management Centre (DMMC)
Department of Disaster Management,
Government of Uttarakhand**

Assignment Title: Consulting Services for seismic retrofitting of 02 School Buildings for the State of Uttarakhand under National School Safety Programme.

Reference No. 25 DMMC/XIV-369 (2012) TC Date: 10 .04.2017

Department of Disaster Management, Government of Uttarakhand is executing National School Safety Programme (NSSP) in 02 districts of the State. On behalf of Department of Disaster Management , DMMC invites consultancy services for Retrofitting of 01 School in each district of Bageshwar & Rudraprayag.

The consulting services (“the Services”) shall have objective to assess the seismic performance of the structures of existing School Building and execute seismic retrofitting of the identified school of the state. The following activities are enlisted to be carried out as below:

1. To developed retrofitting design of the identified School in each district.
2. To get approval for retrofitting design from CBRI Roorkee.
3. To execute retrofitting plan of the identified School buildings.
4. To document the retrofitting procedure and prepare detail report.
5. To propose cost effective solution for retrofitting of critical infrastructures.

Disaster Mitigation and Management Centre (DMMC) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services mentioned above. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short listing criteria:

1. The firm should have experience in seismic retrofitting of existing buildings of different types mainly Masonry and RCC buildings.
2. The firm should have experience of generating earthquake resistant design of existing building.
3. The firm should have experience of earthquake resistant construction consultant services for at least 3 years.
4. The firm should demonstrate that they have enough technical capacity (including personnel) in handling such projects;
5. The firm should have prior working experience in similar kind of projects.
6. Firm should be capable enough to generate seismic retrofitting design and retrofit the structure.
7. The firms should have an annual turnover of at least INR 50.00 Lakh in any year of the last 3 financial years.

Expressions of interest (EOI) must include :

- Introductory letter on letter head (with complete contact details – name of contact person, mailing address, telephone, fax, email etc.) expressing the willingness for the project and explaining how the firm is best suited to conduct the study.
- Organization profile.
- Last three years audited annual report and three years financial statement.
- A Presentation in hard copy having the past experiences of the firm on all projects mention above and financial turnover.
- Short note along with photographs on the similar projects implemented by the Consultancy Firm pertaining to the short listing criteria.
- The EOI should contain sufficient supporting documents to substantiate the claim of the Consultant towards their qualification as per the short listing criteria.

Consultants may associate with any other firms/societies in the form of a joint venture or a sub- consultancy. The submission should clearly state the nature of Association (JV or sub-consultant).

Further information can be obtained at the address below during office hours from **1000 hrs to 1700 hrs**.

Expression of Interest must be delivered in a document form (hard copy) at the address given below (in person, by post) latest by **1700 hours on dated: 18th April, 2017**

Executive Director

Disaster Mitigation and Management Centre (DMMC)

Uttarakhand Secretariat, Rajpur Road,

Dehradun

Tel: 0135-2710232, 2710233 Fax: 0135-2710199

E-mail dmmcuttarakhandsec@gmail.com

Website: www.dmmc.uk.gov.in

Annexure I

**STRUCTURED QUESTIONNAIRE FOR CONSULTANT
(TO BE SUBMITTED ALONG WITH EOI)**

General Particulars of CONSULTANT

Name of the CONSULTANT	
Registered Address	
Phone No:	
Email id:	
Name of the Contact Person for this EOI	
Phone no. of the Contact person for this EOI	
Email id of the Contact person for this EOI	
Branch offices if any	
Date of CONSULTANT establishment	
Number of full time partners Fellow Associate	
Number of full time qualified staff	
Number of other staff who are semi qualified/unqualified	

Financial Particulars of the CONSULTANT

Financial Year	Turnover from Civil Engineering works	Turnover from other Activities	Total Turnover
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“Turnover” would mean the professional fee earned excluding service tax and travelling, if billed separately.

Partners Brief Profile

Name of Partner / M.No.	Age	Associate/ Fellow	Years of post-qualification experience	Qualification	Years of experience as signing partner	Name of Clients handled	Number of years associated with the DESIGN CONSULTANT (post qualification)

Full Time Qualified Staff Brief Profile

Name of Staff/M. No.	Age	Years of experience	Qualification	Number of Years associated with the CONSULTANT (post qualification)	Brief nature of work done

Other Staff Brief Profile

Name of Staff	Age	Years of Experience	Qualifications	Number of Years Associated with the firm	Assignments where the staff has worked with year

Relevant assignments – Last five years

Name of Project /Agency Audited	(1) Funded by Multilateral / Bilateral funding agency;[Client Name	Nature of Work	Year of Work Done	Partner	project Expendi ture	Profes sional fees
	(2) Agencies implementing government projects (other than above);						
	Or (3) Public sector undertakings in the same sector Please specify 1, 2, 3						