TERMS OF REFERENCE

Sr. Consultant (Disaster Management)

1. Category, Qualification, Experience etc.:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Discipline</td>
</tr>
<tr>
<td>2.</td>
<td>Name of Post</td>
</tr>
</tbody>
</table>
| 4. | Experience | • Candidates should have minimum experience of 10 years in the fields related to disaster Management – Post Qualification.  
• Candidates having M. Phil Degree in the relevant field are required to have minimum experience of 8 years.  
• Candidates having Ph.D. Degree in the relevant field are required to have minimum experience of 5 years.  
• Candidates must also have reasonable experience in the field of preparation of Disaster Management Plans and Guidelines, or working in the area related to disaster management. |
| 5. | Age Limit | The maximum age limit will be 65 years. |
| 6. | Duration | a. For a period of 12 months. Annual extension can be granted till the completion of the project.  
b. The Consultant can be removed at any time by giving one month’s notice or the Consultant can also resign from the assignment by giving one month’s notice to the competent authority. If the performance of the Sr. Consultant is not satisfactory, NDMA may recommend for termination of the contract. |
| 7. | Fee | Rs. 1,00,000/- (One Lakh) per month |
| 8. | Reporting Mechanism | Sr. Consultant shall report to appropriate authority in State/UT and shall maintain co-ordination with NDMA. |
• Alignment of State Plans and District Plans in accordance with the Sendai Framework.  
• Facilitating State/ UT Govt. Departments in preparation of their Departmental Disaster Management Plan.  
• Coordinating Mock Drills, compiling reports, compiling data during disasters, help in organization of joint workshops with States. |
2. **Precise Statement of Objectives:** Suggest measures for integration of mitigation measures in the development plans of State/UT Governments.

3. **Outline of the task to be carried out:** In addition to the work pertaining to deliverables and outcomes of the Scheme, the following tasks are to be performed:
   
   (a) Support the State Governments in taking measures for implementation of Sendai Framework for Disaster Risk Reduction and reporting on the Sendai Framework Monitoring Indicators.
   
   (b) To develop coordination mechanism with the aim of implementing Sendai Framework at State and District levels.
   
   (c) To ensure implementation of Programmes and Schemes of NDMA by States/UTs.
   
   (d) To help in capacity building and training activities carried out by NDMA.
   
   (e) Liaison with the SDMAs, Relief Commissioners and other Government Departments dealing with Disaster Management.