

**REQUEST FOR EXPRESSION OF INTEREST
(CONSULTING SERVICES– CONSULTING FIRM SELECTION)**

Uttarakhand Disaster Recovery Project (UDRP)

Credit No.5313 - IN

Reference: GPN dated 21/9/2013

Assignment Title: Selection of Consulting Firm for Disaster Risk Assessment

Reference No.: PMC/Risk Assessment/005

Date: 20 April, 2015

The Government of India has received financing from the World Bank towards the cost of Uttarakhand Disaster Recovery Project in Uttarakhand, India and intends to apply a part of the proceeds for consulting services.

The consulting services (“Services”) shall include providing complete technical solutions for Disaster Risk Assessment in the State of Uttarakhand. The Consulting firm shall take the responsibility for developing a Digital Risk Database for Uttarakhand comprising risk information for earthquakes, flash floods, floods, landslides and industrial hazards. The catastrophe risk models used to develop the risk profiles will require hazard and exposure datasets and access to vulnerability functions appropriate for the region’s construction and occupancy classes. The models should meet acceptable scientific and engineering standards. The implementation of this contract is expected to take about 24 months.

The main objectives of the consultancy firms are as following:

- Developing risk information for earthquakes, floods, landslides, flash floods, and industrial hazards for the State of Uttarakhand.
- Creating a Web based ‘Digital Risk Data Base’ (DRDB) for the State of Uttarakhand on a GIS platform which comprises hazard, vulnerability and risk information for earthquakes, floods, landslides, flash floods, and industrial hazards to support informed decision making for disaster risk management.
- Provide detailed roadmap for sustaining and upgrading the DRDB.
- Training of government agencies in the understanding, use and communication of risk information and improving their understanding of how risk information can be improved through time.

The Scope of the consultancy is:

- Development of input datasets for probabilistic and deterministic hazard assessment at State, district and block level, with individual urban (city, town and rural (village, habitation cluster) settlement as the basic unit, for earthquakes, floods, landslides, flash floods, and industrial hazards.

- Development of exposure datasets and vulnerability (physical social and economic) at State, district and block level.
- Development of the hazard datasets (nature, geographic distribution, severity and frequency) at State, district and block level for earthquakes, floods, landslides, flash floods, and industrial hazards.
- Development of specific and composite hazard risk datasets, through probabilistic and deterministic risk analysis for earthquakes, floods, landslides, flash floods, and industrial hazards at the State, district and block level.
- Development of a Digital Risk Database (DRDB) for the State of Uttarakhand which comprises hazard, vulnerability and risk information for the different hazards. The DRDB should support user-friendly access and data sharing as per agreed protocol.
- Development of disaster risk reduction strategies for selected 5 urban and rural ‘hot spots’, and for critical economic sectors such as agriculture and tourism, demonstrating DRDB capability.
- In consultation with GoUK, propose a detailed road map for sustaining and upgrading the DRDB in future.
- Engagement with GoUK on the development of the hazard, impact and risk information and products, and the communication of the risk assessment. This would involve stakeholder workshops at multiple locations, developing information products, and protocols for communication and compliance.

Project Implementation Unit TA & CBDRM, Uttarakhand Disaster Recovery Project (UDRP) Government of Uttarakhand, now invites eligible Consulting firm (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are

1. The Consulting firms should have at least one similar experience costing not less than INR 15 Crore or equivalent in assignment related to disaster risk assessment works.
2. The Consulting firms should have prior working experience in similar geographical conditions;
3. The Consulting firms should demonstrate that they have enough capacity (including personnel) in handling similar assignment.
4. The Consulting firms should have an average annual turnover of at least INR 25 Crore or equivalent in last 3 years; and
5. Experience in handling externally aided projects such as World Bank and ADB will be an advantage.

Expressions of interest (EOI) must include the following (apart from the details asked in annexure 1):

- Introductory letter on letter head (with complete contact details – name of contact person, mailing address, telephone, fax, email etc) explaining how the firm is best to deliver the task.
- Organization profile.
- Two years annual report (Yr 2013 and Yr 2014) and 3 years financial statement.
- Short note on the similar projects implemented by the Consultancy Firm pertaining to the shortlisting criteria.
- The EOI should contain sufficient supporting document to substantiate the claim of the Consultant towards their qualification as per the shortlisting criteria.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultancy Firm may associate with other consultants in the form of a joint venture or a sub-consultancy to enhance their qualifications. The submission should clearly state the nature of Association (JV or sub-consultant).

A Consultant will be selected in accordance with the standard Quality and Cost Based Selection (QCBS) set out in the Consultants guidelines.

Further information can be obtained at the address below during office hours between 1000 hours to 1700 hours.

Expression of Interest must be delivered either by email or in hard copy to the address given below on or before 19 May 2015 by 1700 hours to:

Program Manager
Project Implementation Unit TA & CBDRM
Uttarakhand Disaster Recovery Project (UDRP)
Plot No. 29, SIIDCUL Building, IIE (IT PARK)
Sahastradhara Road, Dehradun, Uttarakhand
Pin Code-248001
Tel/Fax: +91-135-2708358
email: piu.wb.drm@gmail.com
Website: www.ukdisasterrecovery.in

**Annexure 1 STRUCTURED QUESTIONNAIRE FOR CONSULTANCY FIRM
(TO BE SUBMITTED ALONG WITH EOI)**

General Particulars of Consultant

| | |
|---|--|
| Name of the Consultancy Firm | |
| Registered Address | |
| Phone No: | |
| Email id: | |
| Name of the Contact Person for this EOI | |
| Phone no. of the Contact person for this EOI | |
| Email id of the Contact person for this EOI | |
| Branch offices if any | |
| Date of Firm establishment | |
| Number of full time partners Fellow Associate | |
| Number of full time qualified staff | |
| Number of other staff who are semi qualified/unqualified | |

Financial Particulars of the Consultancy Firm

| Financial Year | Turnover from disaster risk assessment related works | Turnover from other Activities | Total Turnover |
|----------------|--|--------------------------------|----------------|
| 2011 – 2012 | | | |
| 2012- 2013 | | | |
| 2013 – 2014 | | | |

“Turnover” would mean the professional fee earned excluding service tax and travelling, if billed separately.

Partners Brief Profile

| Name of Partner/ M.No. | Age | Associate/ Fellow | Years of post- qualification experience | Qualification | Years of experience as signing partner | Name of Clients handled | Number of years associated with the Consultancy Firm(post qualification |
|---------------------------|-----|----------------------|---|---------------|---|-------------------------------|---|
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Detailed CVs can be provided separately which includes details of clients handled with nature of assignment.

Full Time Qualified Staff Brief Profile

| Name of Staff/M. No. | Age | Years of experience | Qualification | Number of Years associated with the Consultancy Firm (post qualification) | Brief nature of work done |
|-------------------------|-----|---------------------|---------------|--|------------------------------|
| | | | | | |
| | | | | | |

Detailed CVs to be provided separately.

Other Staff Brief Profile

| Name of Staff | Age | Years of Experience | Qualifications | Number of Years Associated with the firm | Assignments where the staff has worked with year |
|---------------|-----|---------------------|----------------|--|--|
| | | | | | |

Relevant assignments – Last five years

| Name of Project /Agency Audited | (1) Funded by Multilateral / Bilateral funding agency;[(2) Agencies implementing government projects (other than above); Or (3) Public sector undertakings in the same sector Please specify 1, 2, 3 | Client Name | Nature of Work | Year of Work Done | Partner | project Expenditure | Professional Fees |
|---------------------------------|---|-------------|----------------|-------------------|---------|---------------------|-------------------|
| | | | | | | | |

Detailed citation of work can be provided separately. Please also attach self-attested copies of the assignments completed certificates/offer letters for the above assignments.